

# **Mental Health Services Oversight and Accountability Commission Cultural and Linguistic Competence Committee (CLCC) 2017-2018 Charter**

## **CLCC CHAIR AND VICE-CHAIR FOR 2017-2018**

- Chair, Commissioner Khatera Aslami-Tamplen
- Vice-Chair, Commissioner Reneeta Anthony

## **PURPOSE AND GOALS**

Our common goal is to assist the Mental Health Oversight and Accountability Commission (MHSOAC) to achieve its goals and objectives in transforming the public mental health system. The CLCC will accomplish this by serving as a conduit that will recruit diverse community members and subject matter experts to inform MHSOAC projects selected by the Commission. We will encourage the incorporation of culturally and linguistically competent mental health policies and practices that respect the attitudes, values, beliefs, practices, heritage, identity, faith, age, abilities, gender, gender identity, and mental health challenges of our diverse state.

## **CORE VALUES**

Carry out the mission, values, and goals of the MHSOAC in the areas of:

- Cultural and linguistic competency.
- Respect and reverence for all people.
- Reducing stigma and discrimination.
- Reducing mental health disparities.

## **GROUND RULES AND GUIDELINES**

Members are expected to attend all meetings (by phone or in person) and be on time.

Members are expected to be prepared and fully participate in all meetings and assignments.

Members will respect all cultures, backgrounds, and ideas.

Members will abide by a code of integrity, excellence, and efficiency in carrying out the mission of the MHSOAC.

Members of the Committee will actively participate in the projects.

If members are unable to attend a meeting they will notify the Chair and MHSOAC Staff member prior to the meeting.

## **MEETINGS AND COMMUNICATIONS**

Primary communication is during the scheduled Committee meetings and in strict adherence to the Bagley-Keene Open Meeting Act. The use of email, cell phones, website, or postings may be used for quicker communication as long as no business is conducted and follows the mandates of the Bagley-Keene Open Meet Act. Meetings will be conducted in open session. Adequate notice of meetings will be posted. Members of the public must be provided an opportunity to comment on each agenda item.

## **RULES OF PROCEDURE**

Committee member are reimbursed in accordance with the State of California per diem laws. Decision making is by voting and follows Robert's Rules of Order:

- A Committee member clearly states a motion.
- Another member seconds the motion.
- Discussion by Committee members.
- Public comment is heard.
- Committee members vote on the motion.

## **CHARTER ACTIVITIES for 2017-2018**

1. CLCC members will participate in and actively support selected Commission projects. The Committee will be informed by MHSOAC Commissioners as well as MHSOAC staff members of the projects and priorities of the MHSOAC so that the Committee may lend its knowledge and expertise to the process as well as invite the knowledge of other experts.
  - a. Provide feedback on MHSOAC projects to ensure that the needs of individuals from different cultures, languages, and backgrounds are considered in such projects.
  - b. Connect the Commissioners and MHSOAC staff to subject matter experts who can advise the Commission on pertinent issues.
  - c. Review the protocol for addressing cultural and linguistic competence from the beginning of statewide and local projects and present such protocol to the Commission for approval and dissemination.
2. Provide a training for the Commission on the needs of a selected culturally diverse community.
3. Create a short video highlighting the needs and best strategies in delivering culturally and linguistically competent mental health services.

**CHARTER APPROVED AND ADOPTED:** \_\_\_\_\_