

**CLIENT AND FAMILY LEADERSHIP COMMITTEE
MEETING MINUTES • JUNE 09, 2016**

TIME AND PLACE: CFLC assembled at 9:45am, in the MHSOAC Steinberg Conference Room and via teleconference.

MEMBERS PRESENT: Khatera Aslami-Tamplen, Ivan Anderson, Vickie Mendoza, Ruth Tiscareno, Emily Wu Truong, Sandra Villano, Richard Krzyzanowski (via teleconference), Yvette McShan (via teleconference), Darlene Prettyman (via teleconference), Pamela Roach (via teleconference), Gerald White (via teleconference), Ralph Nelson (via teleconference).

MHSOAC Staff: Toby Ewing, Filomena Yeroshek, Kim Johnson, Greg Tate.

AGENDA ITEMS

Welcome and Opening Remarks:

The CFLC Chair, Commissioner Khatera Aslami-Tamplen welcomed all in attendance.

Review and Approve April 13, 2016, Meeting Minutes:

Motion to approve minutes by Darlene Prettyman.

Motion seconded by Sandra Villano.

Vote taken:

The motion passed (See Attachment 1).

Discussion of Innovation (INN) Project Components and How They Support Transformation Changes in Community Mental Health Systems:

Executive Director Toby Ewing gave an overview of the work that the OAC is currently doing focused around INN. Toby Ewing addressed the potential to drive transformational change and shape strategic agendas around the state in order to work jointly with counties showcasing the interesting INN projects they are working on. Discussion of the Commission's responsibility to approve INN plans and distribute the significant money available for counties to create these INN plans. The INN team Dr. Ewing mentioned will be tasked with coming up with a collective agenda that improves technical assistance, better the evaluation process by monitoring and evaluating the plans thoroughly, and finally disseminating—the project information where the transformational process occurs.

Dialogue continued about the law as it references INN plans, asserting that the law does not generally state how innovative the counties need to be in their plans. Each county is required to have an evaluation component built into their system for the plans. Moving forward, the OAC is encouraging counties to own their INN plans, by taking a strong look at what lessons can be learned from the plan and emphasizing the learning versus summative evaluations from their plans.

INN Open Discussion:

Conversation about possibilities of having an INN Fest, in order to discuss transformational change with an emphasis on three major components, (1) Highlight lessons learned, (2) Engage on a broader set of experts, and (3) Decision making with INN plans and the importance of transformational change. Innovation plans are not about winners or losers. They should be about what knowledge we learn from the plan and how we can use that information moving forward. One of the major goals of INN is to bring stakeholders together to talk about movement through collaboration, not to create competition between the state and counties. More was touched upon the previous capacity of staff to explore the options, evaluation, and monitoring of plans, in order to shape the agenda set forth by the Commission. Another important note was mentioned about dissemination support between the counties and the importance of communication. Statements were made about the different demographics of the counties and how that makes each county work differently, which is key to note when developing INN plans. The counties need to make their plans work for their specific situations. The conversation on INN finished with talks about the many underserved people in the community and how county funds need to be allocated to service for the underserved in the community. It was mentioned that the OAC has highlighted areas of needs and put proposals for funding contracts for the underserved LGBTQ community and others that are underserved.

CFLC 2016 Charter and Work Plan Review and Vote:

The Committee held a discussion about being flexible with dates and how to focus on broad agreements on each item of the committee. Use of direct focus items to focus on, what needs to be done in approximately a two-year period. Although there are staffing limitations, and the OAC is working on assisting the current Commission projects, The CFLC Committee needs to fortify public engagement. Also discussed was the need for the Commission to provide transportation and meet the people in the community, as access to meetings in Sacramento is a huge problem.

The Committee went over the Charter activities number 3, community forums, and stipend policy to cover transportation costs. The goal should be to adopt, modify, and review. Also discussed was Number 4 on the Charter, the basis was to put standards of mental health, and develop a tool for the OAC to survey the counties for assessments to see what trainings they provide for the mental health boards. The boards should be 51% consumers, and should show more focused driven goals.

The Committee suggested Charter modifications to the packet. In sections 1 and 2 the current information should remain the same, in section 3 the CFLC will assess and recommend strategies to expand participation. In section 4 advise and support general support of community forums was added, and in section 5, fortify roles of mental health boards and commissions. It was decided that the Committee will reconvene with how to achieve each of the above mentioned changes.

- ❖ VOTE adoption of the Charter with Modifications
 - Motion – Darlene Prettyman
 - Second – Ivan Anderson

Update on MHSOAC Issue Resolution Process Project (IRP):

The Committee held discussions on the Issue Resolution Process, stating that vague answers were given by DHCS at the meeting, and they were shocked to hear only 12 grievances were made in three years for the entire LA County area. Moving forward, the Committee would like to check with counties for best practices of their IRP processes, and feel there is a need of one universal complaint avenue, saying they should look at the 2005 managed care process. The IRP keeps accountability (? Not sure what this means) and is very important to have a completed process. The next meeting is tentatively scheduled for August 11, 2016.

Future Meeting Dates and Review Action Items:

The Committee decided the next CFLC meeting will be set for August 18, 2016, 9:30am to 12pm.

General Public Comments:

A Committee member noted that a long time attendee of the meetings, Steve Leoni was in the hospital, but is doing better.

A question was raised about whether the OAC could provide its meeting materials in an editable format. Staff counsel advised that documents will continue to be sent as PDFs

Attachment 1
Client and Family Leadership Committee (CFLC)
Roll-Call and Voting Record
9 June 2016

NAME	ROLL-CALL	VOTE MINUTES	VOTE CHARTER
Aslami-Tamplen, Khatera	X	Yes	Yes
Wooton, Tina	Absent	--	--
Anderson, Ivan	X	Yes	Yes
Crook, Andrea	Absent	--	--
Diaz, Carmen	Absent	--	--
Jaccard, Shannon	Absent	--	--
Krzyzanowski, Richard	Phone – Late 10:45am	--	Yes
McShan, Yvette	Phone – Late 10:30am	--	Yes
Mendoza, Vickie	X	Y	Yes
Prettyman, Darlene	Phone	Y	Yes
Roach, Pamela	Phone	Y	Yes
Tiscareno, Ruth	X	Y	Yes
Truong, Emily Wu	X	Abstain	Abstain
Villano, Sandra	X	Yes	Yes
White, Gerald	Phone	Yes	Yes
Nelson, Ralph	Phone	Yes	Yes

	QUORUM	PASSES	PASSES
--	---------------	---------------	---------------

Guest Attendee: June Forbes (NAMI Yolo)