

Proposed Draft of Innovation Work Plan Milestones for MHSOAC Innovation Queue

MHSOAC Staff will review the final Innovation Work plan to ensure the County has cited evidence of the following:

Milestone	Staff Recommendations (if N selected due to cited evidence not found)	
1. County identified what their Innovative Project intends to do (Section 3901(a)): <ul style="list-style-type: none"> a. Introduce a mental health practice or approach that is new to the overall mental health system, including, but not limited to, prevention and early intervention, OR b. Make a change to an existing practice in the field of mental health, including, but not limited to, application to a different population, OR c. Apply to the mental health system a promising community-driven practice or approach that has been successful in non-mental health contexts or settings. 	Y	N
2. County provided documentation about how and why the County is adapting the practice or approach, consistent with milestone 1a (Section 3910(b)).	Y	N
3. County identified the primary purpose of their Innovative project (Section 3910(c)): <ul style="list-style-type: none"> a. Increase access to mental health services to underserved groups as defined in Title 9 	Y	N

<p>California Code of Regulations, Section 3200.300, OR</p> <ul style="list-style-type: none"> b. Increase the quality of mental health services, including measurable outcomes, OR c. Promote interagency and community collaboration related to mental health services or supports or outcomes, OR d. Increase access to mental health services. 		
<p>4. County designated a requested timeline no more than five (5) years from the start date of the Innovative Project, included a specific end date.</p> <ul style="list-style-type: none"> a. The County provided a brief explanation of how the requested timeline is sufficient to develop, implement, evaluate, and disseminate results, including new effective practices and lessons learned. 	<p>Y N</p>	
<p>5. The County provided a preliminary plan, from the outset, on how it will decide to continue an Innovative Project and how it will continue to fund the project.</p> <ul style="list-style-type: none"> a. County has included a plan on how to project and provide continuity for individuals with serious mental illness who are receiving services from the Innovative Project at the conclusion of the funds, if applicable. 	<p>Y N</p>	
<p>6. The County provided a description of the following requirements of the Community Planning Process:</p> <ul style="list-style-type: none"> a. The County informed the staff and stakeholders the purpose and requirements of the MHSA Innovation Component in the 3-year Program and Expenditure plan or Annual Update. 	<p>Y N</p>	

<p>b. County’s plan to include community stakeholders meaningfully in all phases of the Innovative project, including evaluation and decision-making whether to continue the project, or elements of it, without MHSA INN funds.</p>		
<p>7. The County included in the Innovation component of the 3-year Program and Expenditure Plan or Annual Update the following:</p> <ul style="list-style-type: none"> a. Name of the Innovative Project b. What the Innovative Project intends to do (consistent with Milestone 2) c. The selected primary purpose (consistent with Milestone 3) d. The reason this purpose is a priority for the County e. A description of key activities* of the Innovative Project f. A description of how the County expects the Innovative project to contribute to the development and evaluate of a new or changed practice within the field of mental health* g. A description of the population served, including demographic information, if applicable. h. A brief description of how the Innovative Project will reflect and be consistent with all the relevant MHSA General Standards: <ul style="list-style-type: none"> i. Community Collaboration ii. Culturally Competence iii. Client-Driven 	<p>Y N</p>	

<ul style="list-style-type: none"> iv. Family-Driven v. Wellness, Recovery, and Resilience-Focused vi. Integrated Service Experience for clients and families <p>*Need to define</p>		
<p>8. The County included a description of the evaluation plan, including the following:</p> <ul style="list-style-type: none"> a. The County’s intended learning objectives b. Intended outcomes the County seeks to achieve, including at least one (1) relevant to the selected primary purpose (consistent with Milestone 3) c. How the County intends to measure these outcomes, including methods 	<p>Y N</p>	
<p>9. The County provided a budget sheet, including the following:</p> <ul style="list-style-type: none"> a. Total MHSO Innovation funds County is requesting approval from MHSOAC, AND b. Estimated total expenditure for the entire duration of the Innovative Project, the County Administration costs, and evaluation (by fiscal year), including the following funding sources: <ul style="list-style-type: none"> i. MHSO Innovation Funds ii. Medi-Cal Federal Financial Participation (FFP) iii. 1991 Realignment iv. Behavioral Health Subaccount v. Any other funding 	<p>Y N</p>	
<p>10. The County provided a brief budget narrative, including the following:</p> <ul style="list-style-type: none"> a. Personnel expenditures, including: 	<p>Y N</p>	

<ul style="list-style-type: none"> i. Salaries ii. Wages iii. Benefits b. Operating expenditures c. Non-recurring expenditures, i.e.: <ul style="list-style-type: none"> i. Cost of equipping a new employee with technology necessary to perform MHSOAC duties for Innovative Project d. Training consultant contracts e. Other expenditures projected to be incurred on items not listed above and justification for these expenditures 		
<p>11. The County completed the three steps of local approval process:</p> <ul style="list-style-type: none"> a. Provided a draft plan for public comment and review for a 30-day period and subsequently incorporated any substantive written recommendations for revisions. b. On the close of the 30-day public comment period, the County conducted a public hearing at the local mental health board/commission for adoption of the draft plan. c. Provided evidence the Innovation work plan was approved by County Board of Supervisors (something consistent with the Innovation work plan was included in the locally approved 3-year Program and Expenditure or Annual Update plan). 	<p>Y N</p>	