

MHSOAC Request for Proposal: Stakeholder Education, Advocacy, and Outreach

Addendum Table for RFP 16MHSOAC003 – Families of Clients/Consumers

Original Text (page #)	Addendum Text (page #)	Justification
<p>(Section I., page 4) The Mental Health Services Oversight and Accountability Commission (MHSOAC or Commission) is seeking an experienced Contractor to work with Families of Clients/Consumers to enhance statewide participation, voice, and empowerment through advocacy, education, and outreach efforts to ensure that Families of Clients/Consumers have a major role in the development and implementation of local and state level policies and programs and access to quality services and supports.</p>	<p>(Section I., page 4) The Mental Health Services Oversight and Accountability Commission (MHSOAC or Commission) is seeking an experienced Contractor to work with Families of Clients/Consumers to enhance statewide participation, voice, and empowerment through advocacy, education, and outreach efforts to ensure that Families of Clients/Consumers have a major role in the development and implementation of local and state level policies and programs and access to quality services and supports.</p> <p><u>The Budget Act of 2015 specifically allocated funds for competitive bid contracts to “support mental health advocacy” on behalf specific communities. As directed by the Budget Act, the contract awarded pursuant to this RFP is to enhance statewide participation, voice, and empowerment through advocacy, education, and outreach. These efforts ensure that specific communities have a major role in the development and implementation of local and state level policies and programs and improve access to quality services and supports. These activities may include informing, educating, and advocating before local and state administrative and legislative bodies regarding policies and issue-based legislation consistent with the Mental Health Services Act.</u></p>	<p>This additional information was provided to clarify that an intended use of contract funds is for advocacy, and to provide a clear distinction between “lobby” and “advocacy” actions.</p>

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<p>(Section IV., B., page 12)</p> <p>The Proposer shall include a Contractor Responsibilities Narrative detailing how it will meet the Contractor Responsibilities listed below. The narrative must provide detail regarding, in the very least, how the Proposer plans to complete each responsibility, what staff will conduct the work, and describe in detail what deliverables MHSOAC will receive in association with each responsibility cited. A simple reiteration of the description contained within this solicitation is not acceptable.</p>	<p>(Section IV., B., page 12)</p> <p>The Proposer shall include a Contractor Responsibilities Narrative detailing how it will meet the Contractor Responsibilities listed below. The narrative must provide detail regarding, in the very least, how the Proposer plans to complete each responsibility, what staff will conduct the work, and describe in detail what deliverables MHSOAC will receive in association with each responsibility cited. A simple reiteration of the description contained within this solicitation is not acceptable.</p>	<p>This line-out change was done to clarify that Proposals are expected to provide only high-level descriptions or approaches under the items cited under Contractor Responsibilities. Proposers should provide detailed explanations for the items cited under the Proposer-Defined Deliverables.</p>
<p>(Attachment 8, page 40)</p> <p>In providing a Workplan, the Proposer shall detail each Task/Activity to be provided under each deliverable as shown in the table below. Tasks/Activities shall be numbered in the first column and described in the second. Estimated staff hours for each Task/Activity will be provided for all staff members. Weeks may be shaded in to indicate how much time is estimated for each Task/Activity.</p>	<p>(Attachment 8, page 40)</p> <p>In providing a Workplan, the Proposer shall detail each Task/Activity, <u>including sub-tasks and sub-deliverables</u>, to be provided under each deliverable as shown in the table below. Tasks/Activities shall be numbered in the first column and described in the second. Estimated staff hours for each Task/Activity will be provided for all staff members. Weeks may be shaded in to indicate how much time is estimated for each Task/Activity. <u>The workplan template headings may be modified by Proposers to more accurately reflect the staff and proposed timeline necessary for the completion of each deliverable.</u></p>	<p>This line-in change was done to clarify that the Workplan template should outline and include all sub-tasks and sub-deliverables necessary to complete each Contractor Responsibility and Proposer-Defined Deliverable.</p>
<p>(Attachment 11, page 45)</p> <p>Please fill out the Cost Proposal Sheet below with the total dollar amounts for each line item.</p>	<p>(Attachment 11, page 45)</p> <p>Please fill out the Cost Proposal Sheet below with the total dollar amounts for each line item. <u>Sub-deliverables are provided for example only. Please provide whatever payable sub-deliverables are deemed necessary for the completion of all Contractor Responsibilities and Proposer-Defined Deliverables.</u></p>	<p>This additional information was provided to clarify that cost per year and sub-deliverables are necessary to complete all Contractor Responsibilities and Proposer-Defined Deliverables and should be listed and priced in the Cost Proposal Sheet. Changes to the Cost Proposal Sheet were made to reflect these improved</p>

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	<p><u>[Additional columns were added to the table to provide Proposers the ability to specify yearly budgets. Deliverable 5 was re-named to correctly correspond with Deliverable 5 as listed in Section IV, Scope of Work.]</u></p>	<p>directions and provide additional columns for yearly budgets.</p>
<p>(Exhibit D, page 78) Contractor, including its officers and members, shall not use funds received from the MHSOAC pursuant to this contract to support or pay for costs or expenses related to the following:</p> <ul style="list-style-type: none"> A. Campaigning or other partisan activities to advocate for either the election or defeat of any candidate for elective office, or for or against the passage of any proposition or ballot measure; or, B. Lobbying for either the passage or defeat of any legislation. <p>This provision is not intended and shall not be construed to limit any expression of a view, opinion, or position of any member of Contractor as an individual or private citizens, as long as state funds are not used; nor does this provision limit Contractor from merely reporting the results of a poll or survey of its membership.</p>	<p>(Exhibit D, page 78) Contractor, including its officers and members, shall not use funds received from the MHSOAC pursuant to this contract to support or pay for costs or expenses related to the following:</p> <ul style="list-style-type: none"> A. Campaigning or other partisan activities to advocate for either the election or defeat of any candidate for elective office, or for or against the passage of any proposition or ballot measure; or, B. Lobbying for either the passage or defeat of any legislation. <p><u>This provision is not intended and shall not be construed to limit any activities specified in this contract that are intended to inform, educate, and support advocacy before local and state administrative and legislative bodies regarding policies and issue-based legislation consistent with the Mental Health Services Act.</u></p> <p>This provision is not intended and shall not be construed to limit any expression of a view, opinion, or position of any member of Contractor as an individual or private citizens, as long as state funds are not used; nor does this provision limit Contractor from merely reporting the results of a poll or survey of its membership.</p>	<p>This additional information was provided to clarify that an intended use of contract funds is for advocacy, and to provide a clear distinction between “lobby” and “advocacy” actions.</p>

